## SHARING INFORMATION WITH OTHER PROGRAMS

## Dear Parent/Guardian:

To save you time and effort, the information provided on the Free and Reduced Price School Meals Application may be shared with other programs for which your child(ren) may qualify. To share information with the following programs we must obtain your permission. Sending in this form will not change whether your child(ren) receive(s) free or reduced price meals

The District's Student Database system (Skyward) will be configured to waive the annual student fee based upon eligibility for free and reduced price meals. An authorized OASD Business Office personnel will oversee this process to ensure its accuracy.

- Yes! I DO want my meal eligibility status shared with my child's OASD school principal, teacher, and authorized office personnel for the purpose of possible waiver of field trip fees.
- Yes! I DO want my meal eligibility status shared with authorized OASD Summer School personnel for the purpose of waiving summer school fees for academic classes. (Fees for enrichment courses are not waived).
- Yes! I Do want my meal eligibility status shared with OHS Guidance Counselors in order to receive individual career and college planning services for my High School student.
- Yes! I Do want my meal eligibility status shared with OASD Student Services Staff and/or the applicable school club advisor for the purpose of potential receipt of community resources or donations such as Blessings in a Backpack, holiday gifts/meals, lunch boxes, school supplies, etc.
- No, I Do Not want my meal eligibility status shared with any of these programs. *Checking this box will override any selections made above.*

If you checked yes to any or all of the boxes above, fill out the form below to ensure that your information is shared for the child(ren) listed below. Your information will be shared confidentially only with the programs you checked.

Child's Name:	_School:
Child's Name:	_School:
Child's Name:	_School:
Child's Naine:	_School:
Signature of Parent/Guardian:	Date:
Printed Name:	
Address:	

For more information, you may call Aramark Food Service at (262) -560-2148 or e-mail at <u>aramark.foodservice@oasd.org</u>. Return this form to: Oconomowoc High School, Aramark Food Service, 641 East Forest Street, Oconomowoc WI 53066. In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <u>https://www.usda.gov/sites/default/files/documents/ad-3027.pdf</u>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1) Mail:

U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, SW Washington, D.C. 20250-9410;

or

2) Fax: (833)-256-1665 or (202)-690-7442

Or

3) Email: Program.Intake@usda.gov

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